

Personnel & Finance Committee  
October 16, 2017

Present: Committee Members Larmore, Clausen, and Sovinski; Council Members Buxton, and Scott, Auditor Strawn; Director Hitchcock; and Bill Kincaid, The Daily Standard.

Committee Chairman Larmore called the Personnel & Finance Committee meeting to order at 7:00 pm.

Director Hitchcock explained the military generator now works, therefore the request for the new 30kw generator for the Public Works Building will be removed from the budget requests.

Joe Wolfe was available to explain the Parks Department requests and answer questions: Requests include replacement of two Kabota Zero Turn Mowers, and a lift gate for the pickup truck purchased last year that was mistakenly not put in last year's budget. The door replacement at the pool and metal roof replacement will be requested for reimbursement by the Bryson Trust. \$49,000 is left in the State Grant and will fund a new shelter house, tables and chairs at the pool. The amphitheater preconstruction meeting will be held this coming Wednesday. The dirt work will be completed this year, with the construction of the facility to be done next year.

Julie Vogel was available to explain the Customer Accounts requests and answer questions: Requests include a ½ Ton 4x4 Pickup Truck to replace the 2007 pickup truck, OKI microline printer, which is an annual purchase (because the printer is constantly being used, there are too many copies made to make it economical to lease the equipment), and replacement of four probe guns used for water meter reading. CM Sovinski asked if there has been a thought of consolidating the teller windows. Director Hitchcock explained all three clerks are in the middle windows, which has helped with the customer flow. They will look into revisions of the work area. There is \$10,000 in the budget for the Administration building, some of which could be used for these revisions.

Mike Mertz was available to explain the Electric Distribution requests and answer questions. Requests include communications equipment for sub relays, forty LED street lights for East Livingston Street, replacement of approximately thirty poles, transformers and regulators for replacement of current or installation of new services for businesses, Staeger Road Substation Transformer replacement, and replacement of the 2006 ¾ ton pickup truck with a 1 ton 4x4 pickup.

Mike Sudman and Joe Wolfe were available to explain the Water Plant and Water Distribution requests and answer questions. Requests include 4" portable diesel pump, which will be shared with Wastewater, replacement of 1999 60" deck mower used to mow at the Water Treatment Plants, replacement of 1,100 gpm high service pump, standard water meter replacements, and Water Distribution backhoe lease payments.

Joe Wolfe was available to explain the Stormwater requests and answer questions: Requests include storm pipe, manholes, castings, catch basins, catch basin castings, and replacement of 2005 Sewer Truck. The 2005 truck will be sold on Gov Deals. The new truck will be purchased with a four year lease and a \$1.00 buyout at the end.

Kerry Duncan was available to explain the Wastewater Department requests and answer questions. Requests include spare MultiSmart Controller, 4" portable diesel pump, water meter replacements

which are split with the water department, replacement of 1994 ½ Ton 4x4 pickup truck with lift gate, miscellaneous building repairs, Martz Liftstation controls improvements, and construction of an additional sludge bunker,. The landfill is soon to close, and with new EPA regulations it is more difficult to do land applications. We do not have the details of taking the sludge to another landfill. An additional bunker will help with storage of the sludge until we can get rid of it. The bunker will be approximately 9,000 square feet. In 2016, it cost \$22,000 to take the sludge to the landfill. This year we are over \$26,000.

CM Scott asked if the purchases of the new trucks with the departments should be staggered. It was explained the funding all comes out of different funds, so it should not be necessary.

Director Hitchcock reviewed the street projects:

- East Livingston Street reconstruction from Main Street to Eastview Park. Funding will be local and OPWC grant.
- The ODOT N. Main Street resurfacing project will be completed in 2020. The water line project will be completed with local funding in 2018 from Fulton Street to Summit Street.

Auditor Strawn reviewed the debt payments. We are looking at debt payments of \$3.58 million. She explained the various debts and the payment sources. All TIF accounts have sufficient balances to make their respective debt payments. The Thiemann TIF and Mersman TIF will expire next year. If the bond becomes callable, it will be paid off, otherwise annual payments from the TIF will continue. The overall 2018 debt is \$14 million. Back in 2012 the debt was \$23 million. Since then the debt has been reduced by almost \$13 million.

CM Sovinski asked if there will be a new line item created for the support of the County recycling program. Director Hitchcock stated it will be in the budget requests and discussed at a later meeting. Auditor Strawn stated the price of the garbage bags is anticipated to increase in 2018. The solid waste contract with Mahargs will need to be reviewed when the County's solid waste management plan is approved.

A Personnel & Finance Committee meeting was scheduled for Monday, October 23, 2017 at 6:00 pm.

Chairman Larmore adjourned the meeting at 8:16 pm.

Submitted by Joan S. Wurster, Clerk of Council